

Commissioners of St. Mary's County Meeting Minutes (Tuesday, June 16, 2020)  
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**1. COMMISSIONERS OF ST. MARY'S COUNTY AND ST. MARY'S COUNTY BOARD OF EDUCATION JOINT MEETING (VIA WEBEX)**

**Members Present**

Commissioner President James R. Guy  
Commissioner Eric Colvin  
Commissioner Michael L. Hewitt  
Commissioner Todd B. Morgan  
Commissioner John E. O'Connor (Via Webex)  
Dr. Rebecca Bridgett, County Administrator  
ALisa Casas, Communications Director, Public Information Office

Board of Education (Via Webex)

Mrs. Karin Bailey, Chairwoman  
Mrs. Cathy Allen  
Mrs. Rita Weaver  
Mrs. Mary Washington  
Mr. James Davis  
Dr. J. Scott Smith, Superintendent  
Tammy McCourt, Assistant Superintendent of Fiscal Services and Human Resources  
Dr. Jeff Walker, Assistant Superintendent

Commissioner President Guy opened the joint meeting of the St. Mary's County Commissioners and the St. Mary's County Board of Education at 9:03 a.m. in the Chesapeake Building Meeting Room, Governmental Center.

Following the opening remarks and introductions, the following presentations were provided: Board of Education Budget; COVID-19 Response and Recovery; SMCPS Food Service Program Update; Current Continuity of Learning Plan; COVID-19 Cares Funds; and The Middle Mile Project.

**MOTION #1:** I move to approve the Board of Education's operating, revolving, restricted, and capital budgets for FY2021 at the category and fund level, including FTE positions; and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Eric Colvin, second by Commissioner Michael L. Hewitt.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**MOTION #2:** I move that the appropriation of \$109,542,921 will be distributed to the SMC Board of Education in four equal installments over the fiscal year.

Motion by Commissioner Eric Colvin, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**MOTION #3:** I move to approve \$400,000 from the FY2020 Commissioners Reserve as a one-time-only expense to support student laptops for the St. Mary's County Public Schools, upon receipt of cost estimate(s), thereby reducing their COVID19 CARES funding request and have the Commissioner President sign the related documents.

Motion by Commissioner Todd B. Morgan, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

## **2. ADJOURN**

The meeting adjourned at 10:59 a.m.

## **3. ST. MARY'S COUNTY BOARD OF HEALTH**

### **MOTION TO ADJOURN AS COMMISSIONERS OF ST. MARY'S COUNTY**

**MOTION:** I move to adjourn as the Commissioners of St. Mary's County and reconvene as the St. Mary's County Board of Health.

Motion by Commissioner Todd B. Morgan, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

### **A. BOARD OF HEALTH**

**Present:** Dr. Meena Brewster

Dr. Brewster provided an update on the number of Coronavirus cases in the county, expanded testing and contact tracing.

### **MOTION TO ADJOURN AS BOARD OF HEALTH**

**MOTION:** I move to adjourn as St. Mary's County Board of Health and reconvene as the Commissioners of St. Mary's County.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Eric Colvin.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

## **RECESS**

### **4. WELCOME**

Members present  
Commissioner President James R. Guy  
Commissioner Eric Colvin  
Commissioner Michael L. Hewitt  
Commissioner Todd B. Morgan  
Commissioner John E. O'Connor (Via Webex)  
Dr. Rebecca Bridgett, County Administrator

Commissioner President Guy called the business meeting of the Commissioners of St. Mary's County to order at approximately 11:20 a.m. in the Chesapeake Building Meeting Room, Governmental Center.

Approval of Consent Agenda

I move to approve the Consent Agenda, which includes the Minutes of June 9, 2020, as presented.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Eric Colvin.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

### **5. MAIN AGENDA ITEM**

**A. DEPARTMENT OF LAND USE AND GROWTH MANAGEMENT** - Request for Public Hearing - Proposed Critical Area Ordinance to Repeal and Replace Ordinance 2019-40 for Nonadjacent Growth Allocation

I move that the Department of Land Use and Growth Management be authorized to schedule a 9:45 am public hearing on July 7, 2020, for public comment to Repeal and Replace Ordinance 2019-40 for Nonadjacent Growth Allocation.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Todd B. Morgan.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**B. DEPARTMENT OF PUBLIC WORKS & TRANSPORTATION - Decision - St. Mary's County Regional Airport Rules and Minimum Standards for Businesses Providing Aeronautical Services to the Public Ordinance**

I move to approve the Ordinance for the St. Mary's County Regional Airport Rules and Minimum Standards for Businesses Providing Aeronautical Services to the Public with amendments as proposed.

Motion by Commissioner Eric Colvin, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**6. COUNTY ADMINISTRATOR**

**A. DRAFT AGENDAS FOR JULY 7 AND 14, 2020.** The Commissioners will not be meeting on June 23 or 30, 2020.

**B. MD DEPARTMENT OF AGRICULTURE - FY2021 Cooperative Agreement** between the MD Department of Agriculture and the Commissioners of St. Mary's County

I move to approve the FY2021 Cooperative Agreement between the MD Department of Agriculture and the Commissioners of St. Mary's County for the continuation of the program for the control and eradication of invasive and designated weed species in St. Mary's County, and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**C. DEPARTMENT OF ECONOMIC DEVELOPMENT - Annual MOU with Visit St. Mary's MD for FY21**

I move to approve the Memorandum of Understanding with Visit St. Mary's MD for FY2021 and authorize the Commissioner President sign all related documents.

Motion by Commissioner Todd B. Morgan, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**D. DEPARTMENT OF FINANCE - Second District Volunteer Fire Department and Rescue Squad, Inc. (Second District VFDRS) request for \$1,750,000 Loan under the Fire & Rescue Revolving Loan Fund Program**

I move to approve and authorize staff to prepare the necessary loan documents for a fifteen year loan for the Second District Volunteer Fire Department and Rescue Squad in the amount of \$1,750,000 from the Fire & Rescue Revolving Loan Fund, to assist in the costs of construction for a new Fire and EMS Station, and authorize the Commissioner President and staff to execute the necessary documents, with the understanding that the County Attorney will have approved them for legal sufficiency, prior to execution of the documents.

Motion by Commissioner Eric Colvin, second by Commissioner Todd B. Morgan.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**E. RECREATION AND PARKS - Budget Amendment - Multi Sport Turf Field Project RP1704**

I move to approve the budget amendment in the amount of \$95,200, decreasing the Capital Reserve FIN20 and increasing the Multi Sport Turf Field project RP-1704 and authorized the Commissioner president to sign the related documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Eric Colvin.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**F. DEPARTMENT OF HUMAN RESOURCES - Expenditure Restriction Waiver Request**

I move to approve purchasing recognition items in the amount of \$981.30 to honor 2019-2020 High School Fire and EMS Cadet Program participants.

Motion by Commissioner Eric Colvin, second by Commissioner Todd B. Morgan.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**G. DEPARTMENT OF AGING & HUMAN SERVICES - New FY20 CARES Act Title III grant awards, Projects US2034, US2035 and US2039**

I move to approve the new CARES Act Title III grant awards, Projects US2034 Title IIIB, US2035 Title IIIC and US2039 Title IIIE from the Maryland Department of Aging on behalf of Department of Aging & Human Services in the amount of \$48,026, \$115,262 and \$23,465 respectively to support activities authorized through the Older Americans Act of 1965, the related budget amendments to set up each new budget and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Eric Colvin.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**H. OFFICE OF THE COUNTY ATTORNEY - CARES ACT Memorandum of Understanding(s) with Partner Agencies**

I move to approve the MOU between the County and the Health Department and the MOUs between the County and the partner agencies identified in the May 5th CARES Relief Fund Spending Plan and authorize the Commissioner President to sign the MOUs and any related documents.

Motion by Commissioner Todd B. Morgan, second by Commissioner Eric Colvin.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**7. COMMISSIONERS' TIME**

The Commissioners provided general comments.

**MOTION TO MOVE INTO CLOSED SESSION**

I move to enter into Closed Session for the purpose of discussing Real Property and Personnel.

Motion by Commissioner Eric Colvin, second by Commissioner Michael L. Hewitt.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Hewitt, Morgan  
Not Present at Vote: Commissioner O'Connor

**8. CLOSED SESSION**

**A. REAL PROPERTY**

Present: James R. Guy, President  
Eric Colvin, Commissioner  
Michael L. Hewitt, Commissioner  
Todd B. Morgan, Commissioner  
Dr. Rebecca Bridgett, County Administrator  
Chris Kaselemis, Director, Dept. of Economic Development  
Sharon Ferris, Recorder

Authority: §9-512(a)(6) of the *Local Government* Article of the Annotated Code of Maryland

Time Held: 12:27 p.m. to 12:32 p.m.

Location: CSMC Meeting Room

Purpose: To review properties to purchase agricultural preservation easements

## **B. PERSONNEL**

Present: James R. Guy, President  
Eric Colvin, Commissioner  
Michael L. Hewitt, Commissioner  
Todd B. Morgan, Commissioner  
Dr. Rebecca Bridgett, County Administrator  
Sharon Ferris, Recorder

Authority: §9-512(a)(1) of the *Local Government* Article of the Annotated Code of Maryland

Time Held: 12:33 p.m. to 12:36 p.m.

Location: CSMC Meeting Room

Purpose: To consider or discuss the assignment, promotion, resignation, salary demotion, dismissal, reprimand, or appointment to a public agency or employee

## **C. PERSONNEL**

Present: James R. Guy, President  
Eric Colvin, Commissioner  
Michael L. Hewitt, Commissioner  
Todd B. Morgan, Commissioner  
Dr. Rebecca Bridgett, County Administrator  
Diane Gleisner, Coordinator  
Sharon Ferris, Recorder

Authority: §9-512(a)(1) of the *Local Government* Article of the Annotated Code of Maryland

Time Held: 12:37 p.m. to 1:05 p.m.

Location: CSMC Meeting Room

Purpose: To discuss appointments to Boards, Commissions and Committees

## **MOTIONS IN OPEN SESSION**

**MOTION #1:** I move to approve the Maryland Agriculture Land Preservation FY21 Rankings as submitted, send a letter of support to the Maryland Agriculture Preservation Foundation Board and have the Commissioner President sign all related documents.

Motion by Commissioner Todd B. Morgan, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan

Not Present at Vote: Commissioner O'Connor

**MOTION #2:** I move to approve a salary increase for FY2020 for the Communications Director.

Motion by Commissioner Todd B. Morgan, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan

Not Present at Vote: Commissioner O'Connor

## **9. ADJOURN**

The meeting adjourned at 1:05 p.m.

Minutes approved by the Commissioners of St. Mary's County on July 7, 2020.

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JB  
Julie Burch, Senior Admin Coordinator